RenderSEC

Google Business Profile.

HOW TO GRANT ACCESS

Granting us ownership access to your Google Business Profiles¹ is the first step in allowing us to manage your listings and getting you set up on our platform. This document reviews steps for those with Individual or a Selection of Listings and those with a Group of Listings.

Individual / **Selection of Listings.**



2

Log into your Google Business Profile account at **business.google.com**

Click on the location to which you wish to grant access. This will redirect you to your listing on Google search

3

Click on the 3 dot menu next to "Your Business on Google" and select "Business Profile Settings" from the dropdown menu



5

6

Click on "Managers" from the pop-up window that will appear

Click on the "+Add" and enter local@renderseo.com



We will then **receive your invitation** by email and promptly accept



Google Sign in

Manage users





Need help? Our team is here to help every step of the way— don't hesitate to reach out to your Customer Success Manager if you need assistance with any of the elements above.

1 Previously known as Google My Business

